

# TAMWORTH REGIONAL COUNCIL

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **Meeting of Tamworth Regional Council** will be held in the **Council Chambers, Lands Building, Nemingha Room, 25-27 Fitzroy Street, Tamworth**, commencing at **6:30pm**.

## ORDINARY COUNCIL AGENDA

**29 JUNE 2023**

**PAUL BENNETT  
GENERAL MANAGER**

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## Council

Meeting Date: 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month commencing at 6:30pm.

Matters determined by Ordinary meetings will include all those non-delegable functions identified in Section 377 of the Local Government Act as follows:

- *“the appointment of a general manager*
- *the making of a rate*
- *a determination under section 549 as to the levying of a rate*
- *the making of a charge*
- *the fixing of a fee*
- *the borrowing of money*
- *the voting of money for expenditure on its works, services or operations*
- *the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment)*
- *the acceptance of tenders which are required under this Act to be invited by the council*
- *the adoption of an operational plan under section 405*
- *the adoption of a financial statement included in an annual financial report*
- *a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6*
- *the fixing of an amount or rate for the carrying out by the council of work on private land*
- *the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work*
- *the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the [Environmental Planning and Assessment Act 1979](#)*
- *the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194*
- *a decision under section 356 to contribute money or otherwise grant financial assistance to persons*
- *the making of an application, or the giving of a notice, to the Governor or Minister*
- *this power of delegation*
- *any function under this or any other Act that is expressly required to be exercised by resolution of the council.”*

Other matters and functions determined by Ordinary Council Meetings will include:

- *Notices of Motion*
- *Notices of Motion of Rescission*
- *Council Elections, Polls, Constitutional Referendums and Public Hearings/Inquiries*
- *Ministerial Committees and Inquiries*
- *Mayor and Councillors Annual Fees*
- *Payment of Expenses and Provision of Facilities to Mayor and Councillors*
- *Local Government Remuneration Tribunal*
- *Local Government Boundaries*
- *NSW Ombudsman*
- *Administrative Decisions Tribunal*
- *Delegation of Functions by the Minister*
- *Delegation of Functions to General Manager and Principal Committees*
- *Organisation Structure*
- *Code of Conduct*
- *Code of Meeting Practice*
- *Honesty and Disclosure of Interests*
- *Access to Information*
- *Protection of Privacy*
- *Enforcement Functions (statutory breaches/prosecutions/recovery of rates)*
- *Dispute Resolution*
- *Council Land and Property Development*
- *Annual Financial Reports, Auditors Reports, Annual Reports and Statement of the Environment Reports*
- *Performance of the General Manager*
- *Equal Employment Opportunity*
- *Powers of Entry*
- *Liability and Insurance*
- *Membership of Organisations*

**Membership:** All Councillors  
**Quorum:** Five members  
**Chairperson:** The Mayor  
**Deputy Chairperson:** The Deputy Mayor

## Community Consultation Policy

The first 30 minutes of Open Council Meetings is available for members of the Public to address the Council Meeting or submit questions either verbally or in writing, on matters INCLUDED in the Business Paper for the Meeting.

Members of the public will be permitted a maximum of three minutes to address the Council Meeting. An extension of time may be granted if deemed necessary.

Members of the public seeking to represent or speak on behalf of a third party must satisfy the Council or Committee Meeting that he or she has the authority to represent or speak on behalf of the third party.

Members of the public wishing to address Council Meetings are requested to contact Council either by telephone, in person or online prior to 4:30pm the day prior to the Meeting to address the Council Meeting. Persons not registered to speak will not be able to address Council at the Meeting.

Council will only permit three speakers in support and three speakers in opposition to a recommendation contained in the Business Paper. If there are more than three speakers, Council's Governance division will contact all registered speakers to determine who will address Council. In relation to a Development Application, the applicant will be reserved a position to speak.

Members of the public will not be permitted to raise matters or provide information which involves:

- personnel matters concerning particular individuals (other than Councillors);
- personal hardship of any resident or ratepayer;
- information that would, if disclosed confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business;
- Commercial information of a confidential nature that would, if disclosed:
  - prejudice the commercial position of the person who supplied it, or
  - confer a commercial advantage on a competitor of the Council; or
  - reveal a trade secret;
- information that would, if disclosed prejudice the maintenance of law;
- matters affecting the security of the Council, Councillors, Council staff or Council property;
- advice concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege;
- information concerning the nature and location of a place or an item of Aboriginal significance on community land;
- alleged contraventions of any Code of Conduct requirements applicable under Section 440; or
- on balance, be contrary to the public interest.

Members of the public will not be permitted to use Community Consultation to abuse, vilify, insult, threaten, intimidate or harass Councillors, Council staff or other members of the public. Conduct of this nature will be deemed to be an act of disorder and the person engaging in such behaviour will be ruled out of the order and may be expelled.

### **Disclosure of Political Donations or Gifts**

If you have made a relevant planning application to Council which is listed for determination on the Council Business Paper you must disclose any political donation or gift made to any councillor or employee of the Council within the period commencing two years before the application is made and ending when the application is determined (Section 147(4) Environmental Planning and Assessment Act 1979).

If you have made a relevant public submission to Council in relation to a relevant planning application which is listed for determination on the Council Business Paper you must disclose any political donation or gifts made to any councillor or employee of the Council by you as the person making the submission or any associate within the period commencing two years before the submission is made and ending when the application is determined (Section 147(5) Environmental Planning and Assessment Act 1979).

## **AGENDA**

- 1 APOLOGIES AND LEAVE OF ABSENCE**
- 2 COMMUNITY CONSULTATION**
- 3 MINUTES OF PREVIOUS MEETING SUBMITTED FOR APPROVAL**

### **RECOMMENDATION**

*That the Minutes of the Ordinary Meeting held on Tuesday, 27 June 2023, copies of which were circulated be taken as read and confirmed as a correct record of the proceedings of the Meeting.*

### **4 DISCLOSURE OF INTEREST**

Pecuniary Interest

Non Pecuniary Conflict of Interest

Political Donations

### **5 MAYORAL MINUTE**

Nil

### **6 NOTICE OF MOTION**

Nil

## **OPEN COUNCIL REPORTS**

### **7 ENVIRONMENT AND PLANNING**

#### **7.1 TAMWORTH REGIONAL COUNCIL HERITAGE WORKING GROUP MEETING MINUTES - 8 JUNE 2023**

**DIRECTORATE:** LIVEABLE COMMUNITIES  
**AUTHOR:** Gina Vereker, Director Liveable Communities

**1 ANNEXURES ATTACHED**

#### **RECOMMENDATION**

*That in relation to the report “Tamworth Regional Council Heritage Working Group Meeting Minutes - 8 June 2023”, Council:*

- (i) receive and note the minutes; and*
- (ii) approve the amount of \$12,000 remaining from the 2022-23 Heritage Assistance Fund to be carried over to the 2023-24 Heritage Assistance Fund.*

#### **SUMMARY**

The purpose of this report is to present to Council the Minutes of the Tamworth Regional Council Heritage Working Group meeting held on 8 June 2023 and to provide an overview of the meeting outcomes.

#### **COMMENTARY**

The Minutes of the Tamworth Regional Council Heritage Working Group Meeting held on 8 June 2023 are **ATTACHED**, refer **ANNEXURE 1**. A brief summary of items discussed at the meeting follows below:

- Tamworth Region Heritage Festival (12 April 2023 – 23 April 2023) – another successful event was held this year with some arranged events seeing an increase in numbers such as the “Back to Moonbi Open Day” on 6 May 2023;
- Manilla Railway Viaduct – it was noted a letter has been forwarded from Council to the Heritage Council of NSW confirming Council’s support for the structure to be formally listed as a state heritage item; and
- 2023/2024 Heritage Assistance Fund – officially launched with applications welcome up to Friday, 21 July 2023. This financial year there is total funding of just over \$60,000.00 available for projects to be completed on heritage listed structures or structures within a heritage precinct.

#### **(a) Policy Implications**

Nil

#### **(b) Financial Implications**

A total amount of \$50,076.00 was awarded to 19 successful applications for the 2022-2023 Heritage Assistance Fund. Of the 19 successful applications only ten were in a position to finish their projects which resulted in an amount of \$12,000.00 left over, hence the request to carry this amount over and make it available for the 2023-2024 Heritage Assistance Fund. The main reason given for projects not being completed



was tradesperson unavailability and weather (despite Council providing an extension of time).

**(c) Legal Implications**

Nil

**(d) Community Consultation**

Nil

**(e) Delivery Program Objective/Strategy**

Focus Area 7 – Celebrate our cultures and heritages

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## **8 INFRASTRUCTURE AND SERVICES**

### **8.1 URBAN STREET TREE MANAGEMENT PLAN - ADVISORY GROUP - MINUTES - 8 MAY 2023**

**DIRECTORATE: REGIONAL SERVICES**

**AUTHOR: Hugh Leckie, Horticulture and Arboriculture Specialist**

**1 ANNEXURES ATTACHED**

#### **RECOMMENDATION**

*That in relation to the report “Urban Street Tree Management Plan - Advisory Group - Minutes - 8 May 2023”, Council receive and note the minutes from the Urban Street Tree Management Plan – Advisory Group.*

#### **SUMMARY**

The purpose of this report is to present the minutes from the 8 May 2023 meeting of the Urban Street Tree Management Plan – Advisory Group (the Advisory Group) and note the key outcomes of the meeting.

#### **COMMENTARY**

The Advisory Group was created to support Tamworth Regional Council (Council) with the greening and cooling of the region through the advancement of the tree plantings across the Local Government area (LGA).

On 8 May 2023, the Advisory Group met for its bi-monthly meeting. The minutes from the meeting are **ATTACHED**, refer **ANNEXURE 1**. Key discussion items of the meeting included:

#### **2023 Autumn Greening Strategy**

All the tree holes have been marked and dug with approximately 1,150 trees to be planted across the LGA. Rotary Club of Tamworth First Light assisted with planting along Gunnedah Road, Westdale.

#### **2023 Winter greening Strategy**

Trees for the winter planting have been ordered with English Oak trees currently being difficult to source. Further investigation is to take place to acquire the English Oak trees required.

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### **2023 Spring Greening Strategy**

A preliminary plan for the trees in Kingswood Reserve has been received. The George Street Dog Off Leash Park will receive its second planting of trees.

### **Proposed Planting Projects**

Anzac Park was discussed with the plan to plant some more shade trees in the playground area. Once the species is refined this will be passed to the Heritage Working Group.

The planting of more Spotted Gums in the Taminda area was discussed with locations to be finalised prior to these being added to the Spring 2023 Greening Strategy.

### **CBD Tree Planting**

The plan to plant street trees in Brisbane Street between Marius Street and Kable Avenue was discussed, along with the constraints of underground and overhead services leading to considerable time being taken to get the plans correct. Due to these constraints, the number of trees has been reduced and the species for the avenue planting needing to be changed as the underground vault sizes cannot sustain large shade trees.

### **General Business**

Community project plantings have assisted Council in successfully planting trees within several parks with great results. Volunteers have assisted with the provision of time to care for these trees.

#### **(a) Policy Implications**

Nil

#### **(b) Financial Implications**

Nil

#### **(c) Legal Implications**

Nil

#### **(d) Community Consultation**

The Urban Street Tree Management Plan – Advisory Group is comprised of members of the community.

#### **(e) Delivery Program Objective/Strategy**

Focus Area 2 – Liveable built environment

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## 8.2 WATER IN THE LANDSCAPE INITIATIVE

**DIRECTORATE:** WATER AND WASTE  
**AUTHOR:** Bruce Logan, Director - Water and Waste

**1 ANNEXURES ATTACHED**

### **RECOMMENDATION**

*That in relation to the report “Water in the Landscape Initiative”, Council receive and note the report.*

### **SUMMARY**

The purpose of this report is to provide Councillors with further information in relation to the Water in the Landscape Initiative (WITLI).

### **COMMENTARY**

In April 2022 Council was approached by Professors Paul Martin and Martin Thoms of the University of New England (UNE) advising they had commenced engaging with various regional stakeholders, to discuss various regional water related issues. Stakeholders have included Local Land Services (LLS), Tamworth Regional Landcare Association (TRLA), Department of Environment (DPE), Liverpool Plains Shire Council (LPSC), Upper Mooki Landcare, Wallabadah Creek Catchment committee (WCCC) and Adaptiv. At that time the UNE was considering establishing a research centre of excellence for ongoing collaboration between UNE and regional stakeholders on aspects of water, production, natural resource management and related policy issues.

From these discussions it was agreed to pursue a more structured collaboration between UNE and regional stakeholders, which could take a variety of forms, including education, research, and advocacy, emphasising water security in the Tamworth Region.

A number of meetings later and stakeholders agreed to a statement of intent (SOI) in relation to this initiative – see **ATTACHED**, refer **ANNEXURE 1**.

The statement of intent:

- expresses the intention of the participating organisations to collaborate on projects to support the water and landscape interests of stakeholders in the upper-Namoi, and sets out the basic principles of the arrangement;
- identifies the collaboration as “The Upper-Namoi Water in the Landscape Initiative”. Its purpose is to facilitate collaborative projects, programs or initiatives to optimise economic, social and environmental value and sustainability of freshwater in upper-Namoi catchments;
- states the initiative is to be community (rather than expert or politician) led. The principal stakeholders are non-government landholder organisations, rural communities, and rural industries, and the UNE as a provider of knowledge and supports, and as a stakeholder in research and other opportunities which may arise from WITLI activities. Local Governments, State or National Government agencies with a concern for the interests of the principal stakeholders may fully participate in this initiative;
- details an initial steering group formed consisting of;
  - Wayne Chaffey (Tamworth Regional Landcare);

- George Macdonald (Wallabadah Community);
- Martin Thoms (University of New England);
- Paul Martin (University of New England);
- Paul Bennett (Tamworth Regional Council);
- Bruce Logan (Tamworth Regional Council);
- provides further broad guidance in relation to governance and administrative matters;
- provides a list, not in priority order, of collaborative opportunities which have been initially identified, and grant applications focused on water in the Upper-Namoi landscape. See below:

<b>Grant Applications Since 2022</b>				
<b>No.</b>	<b>Title</b>	<b>Funder</b>	<b>Status</b>	<b>Value</b>
1	Evaluation of River Restoration Activities	NSW Northwest LLS	Funded	\$150K
2	Can we do it better? Understanding social decision making in landscape restoration	NSW Northern Tablelands LLS	Funded	\$100K
3	WaterDrop: an approach to enhancing regional water resilience	NSW Environmental Trust Education Program	Awaiting decision May 2023	\$606,208
4	Increasing Water Supply Potential from Highland Catchments; a guide to upland catchment water and land management	National Water Grid	Awaiting decision August 2023	\$3.1m
5	Resilient landscape futures in the Upper Namoi Valley	National Drought Resilience Program	Awaiting decision July 2023	\$4.48m
6	Higher Degree Research Scholarship	UNE	Funded	\$90K
	Improving the status of floodplain landscapes for	Murray Darling Basin Authority	Awaiting decision April 2023	\$1.4m

7	agricultural and natural ecosystems			
8	Habitat improvement in the Peel River	NSW Water	Awaiting decision May 2023	\$500,000
<b>Other Grant Applications Since 2020</b>				
9	Planning for water resilience of the Tamworth agricultural industries	Agri-Futures Australia	Awaiting decision	\$337,542
10	MDBA – Water, environment research program in collaboration with CSIRO	Murray Darling Basin Authority	Unsuccessful	\$10m
11	Sustainable water footprints for Tamworth	NSW Dept of Education	Unsuccessful	\$1,322,345
12	Human Health and Environmental Change -Consortium with Monash University and 10 other universities	NHMRC	Unsuccessful	\$10m
13	Building resilient NSW communities	NSW Environmental Trust	Unsuccessful	\$554,359

- and identifies the following five areas which have been identified for their potential opportunities for research, collaboration, and action;
  - the development of strategies to optimise the water interests of aboriginal people in the upper Namoi. Possible options include maximising the cultural values of water, creating new economic opportunities, and governance engagement;
  - improving the opportunities for agricultural stewardship of water resources in the landscape, including economic incentives (viz sustainable production, economic incentives, and ecosystem service values), capacity building, and support services;
  - preparing for changes in water policy and water governance, and policy settings for biodiversity;

- enablement of on-farm water stewardship activities in the region, through capacity building, incentives, and collaboration; and
- developing and implementing effective strategies for managing rural and urban water risks in the upper Namoi.

As there is no commitment for Council to fund anything at this stage and because the programs identified are closely linked to numerous outcomes in Council's Blueprint 100, the General Manager agreed to sign the Statement of Intent on behalf of Council.

A formal launch of the initiative was held on 8 May 2023 at the UNE Tamworth Study Centre and was attended by more than 54 people. Since the launch and the invitation for interested parties/individuals/groups to register their intention to participate in the initiative has seen 20 individuals or groups register.

The next step is preparation of a strategic plan for the Initiative. Work continues.

**(a) Policy Implications**

Nil

**(b) Financial Implications**

Nil at this time. If, in the future, financial resources are required from Council then a report will be submitted to Council for possible approval.

**(c) Legal Implications**

Nil

**(d) Community Consultation**

Nil

**(e) Delivery Program Objective/Strategy**

Nil

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### 8.3 HOCKEY NSW UNDER 13 BOY'S FIELD STATE CHAMPIONSHIP SPONSORSHIP REQUEST

**DIRECTORATE:** REGIONAL SERVICES  
**AUTHOR:** Sam Eriksson, Sports and Recreation Strategy Officer  
Paul Kelly, Manager - Sports and Recreation

**1 ANNEXURES ATTACHED**

#### **RECOMMENDATION**

*That in relation to the report “Hockey NSW Under 13 Boy’s Field State Championship Sponsorship Request”, Council:*

- (i) decline the request to support the event with a \$10,000 cash contribution; and*
- (ii) financially support the event with a fee waiver for costs associated to Council.*

#### **SUMMARY**

Hockey NSW will be hosting the Under 13 Boy’s Field State Championships at the Tamworth Regional Hockey Centre from 14 to 16 July, 2023. The event will attract 38 teams from across the state, totalling approximately 494 competitors.

Due to the size and significance of this tournament, Hockey NSW has asked Tamworth Regional Council (Council) to consider financially supporting the event.


#### **COMMENTARY**

The Hockey NSW Under 13 Boy’s Field State Championships (FSC) is one of Hockey NSW’s premier championships. Hockey NSW has asked Council to consider financially supporting the event with \$10,000 towards ‘event funding’, as outlined in the **ATTACHED**, refer **ANNEXURE 1**. Hockey NSW has detailed the ‘event funding’ will be used to cover the accommodation for officials, venue hire (note: this goes to Tamworth Hockey Association), signage associated with the event and promotion of Council on signage.

Conducting this event does not cost Council significantly as there are currently no Council fees associated with the hire of the hockey facility whilst technical staff finalise a lease with the Tamworth Hockey Association. The only fees incurred by Council for the conduct of this event are for the hire of special event bins, which total \$1,125 for this event. It should be noted that these charges are quoted in accordance with the 2022/2023 fees and charges, and service dates that fall after 1 July 2023 are subject to fees and charges adopted by Council for the 2023/2024 financial year.

Based on sport tourism industry standards, this event will bring an estimated economic benefit of over \$745,010 to the region as displayed in Figure 1 below.

*Figure 1. Event Impact Summary.*

Event Impact Summary <span style="float: right;">export </span>			
Tamworth Regional Council - Modelling the effect of \$419,406 from a Sports and Recreation Activities event with Local significance			
	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	381,576	148,931	3.4
Industrial impact	210,858	90,427	0.9
Consumption impact	152,577	64,354	0.7
<b>Total impact on Tamworth Regional Council economy</b>	<b>745,010</b>	<b>303,712</b>	<b>5</b>

In response to Hockey NSW's request for Council to support the event with a \$10,000 cash contribution, staff are recommending Council decline a cash contribution, but waive Council fees of special event bins associated with the event, totalling \$1,125.

Council's support for similar events has always previously been in alignment with Council's Sport Event Subsidisation Policy (SESP), and to provide a cash contribution beyond a facility fee waiver/subsidy would be inconsistent and set a precedent.

**(a) Policy Implications**

Nil

**(b) Financial Implications**

The Sports and Recreation division has an annual budget allocation for events subsidised under the SESP. The recommended waiver of \$1,125 (including GST) will be deducted from this annual budget allocation.

**(c) Legal Implications**

Nil

**(d) Community Consultation**

Nil

**(e) Delivery Program Objective/Strategy**

A Spirit of Community – C12 provide high quality sporting facilities to meet the diverse needs of the community.



#### **8.4 UPDATE TO THE ENGINEERING DESIGN MINIMUM STANDARDS**

**DIRECTORATE:** REGIONAL SERVICES  
**AUTHOR:** Aidan Pugh, Senior Stormwater Engineer  
**Reference:** Item 8.1 to Ordinary Council 12 March 2019 - Minute No 59/19  
**1 ANNEXURES ATTACHED**

#### **RECOMMENDATION**

*That in relation to the report “Update to the Engineering Design Minimum Standards”, Council:*

- (i) adopt the Engineering Design Minimum Standards including the updates detailed in this report;*
- (ii) request a full review of the “Engineering Design Minimum Standards” in two years’ time; and*
- (iii) request that future developments that interface with Tamworth Regional Council’s infrastructure be assessed against the updated Engineering Design Minimum Standards.*

#### **SUMMARY**

The purpose of this report is to seek Council endorsement of the proposed changes to Tamworth Regional Council’s (Council) Engineering Design Minimum Standards, Council’s standard drawings and Construction Specification.

#### **COMMENTARY**

At the Ordinary Council meeting on 12 March 2019 a review of Council’s Engineering Design Minimum Standards was requested.

The Regional Services, Water and Waste and Liveable Communities directorates contributed to a draft version 2 of the Engineering Design Minimum Standards which was put on public exhibition for 28 days from 6 April 2023. A Developer’s Forum was held on 20 April 2023 to discuss the proposed changes with the local development industry.

Only two submissions were received during the public exhibition period:

- one submission requested better clarity for footpath width. Council have responded to this by removing the option for 1.2m wide footpaths; and
- the other generally asked for clarification on the intent of proposed changes. This submission also questioned the proposed drainage reserve widths. In response to this submission the drainage corridor widths were reduced for concrete lined channels and turfed channels with flatter batters.

The proposed changes to the Engineering Design Minimum Standards are summarised below.

The roads section has minor updates including:

- clarified road hierarchy definitions;
- minimum footpath width increased to 1.5m;
- service allocations updated to accommodate Essential Energy requirements; and

- safety barrier requirements updated to align with current standards.

The stormwater section had significant changes, mostly in response to the 2019 update to Australian Rainfall and Runoff (ARR2019). The changes to this section include:

- the methods for calculating stormwater flows have been updated to align with the current standards;
- additional requirements for considering the effect that climate change will have on drainage capacity;
- pipe materials were updated to ensure assets gifted to Council are fit for purpose;
- permissible velocities in turf channels were updated to reduce the risk of scour; and
- safe flow requirements were updated to align with the ARR2019 hazard categories.

The water section had a minor update including:

- additional material options for watermains and services; and
- option for cul-de-sac loops in polyethylene.

The sewer section had minor updates including:

- additional material options for gravity sewer;
- clarification on Council/private sewer boundary ownership;
- maintenance hole sizes updated for large mains; and
- additional material options for sewer lid covers.

A new section on earthworks and retaining walls was added. This section is intended to better control the construction of retaining walls at the time of subdivision, rather than having retaining walls constructed on each lot for each individual development.

Council staff have reviewed Council's Construction Specifications and Standard Drawings to reflect the changes proposed in the Engineering Design Minimum Standards.

The proposed version 2 of the Engineering Design Minimum Standards is **ATTACHED**, refer **ANNEXURE 1**.

**(a) Policy Implications**

Nil

**(b) Financial Implications**

Nil

**(c) Legal Implications**

Nil

**(d) Community Consultation**

The document was put on public exhibition for 28 days during which a meeting was held with developers to discuss the 'Minimum Standards'. Submissions were received and taken into consideration prior to finalisation of the document for Council's endorsement.

(e) **Delivery Program Objective/Strategy**

Focus Area 2 – A Liveable Built Environment.

## 9 GOVERNANCE, STRATEGY AND FINANCE

### 9.1 WRITING OFF OF RATES AND CHARGES FOR 2022/2023 – FILE NO

DIRECTORATE: OFFICE OF THE GENERAL MANAGER  
AUTHOR: Seon Millstead, Revenue Accountant

1 CONFIDENTIAL ENCLOSURES ENCLOSED

#### RECOMMENDATION

*That in relation to the report “Writing Off of Rates and Charges for 2022/2023”, Council approve the writing off of Rates and Charges totalling \$115,382.73 in accordance with Section 131 of the Local Government (General) Regulation 2021.*

#### SUMMARY

The purpose of this report is to advise Council of Rates and Charges written off during the 2022/2023 financial year with regards to postponed rates and Conservation Agreements. In accordance with Section 131 of the *Local Government (General) Regulation 2021* Council approval is required for the writing off of rates and charges.

#### COMMENTARY

In accordance with Section 131 of the *Local Government (General) Regulation 2021*, the Writing Off of Rates and Charges during 2022/2023 totalling \$115,382.73 is submitted for approval.

The amounts written off are summarised as follows:

2018/2019 Postponed Rates/Interest	\$ 104,317.55
2021/2022 Conservation Agreements	\$ 820.06
2022/2023 Conservation Agreements	<u>\$ 10,245.12</u>
	<u>\$ 115,382.73</u>

Postponed Rates are covered under Section 585-598 of the *Local Government Act 1993*, and relate to land that is used for a single dwelling-house or rural land and which is zoned to permit commercial, multi-residential or subdivision development. A factor of the rates is postponed each year and written off after five years if the use has not changed.

Conservation Agreements are covered under Section 555 of the *Local Government Act 1993*, and relate to land that has some part included in a Conservation Agreement within the *National Parks and Wildlife Act 1974*. Rates are reduced each year based on the portion of the land area under the agreement.

The Rates and Charges Abandonment Register **ENCLOSED**, refer **CONFIDENTIAL ENCLOSURE 1**, provides full details of each individual Rate and/or Charge written off during the 2022/2023 financial year.

**(a) Policy Implications**

Nil

**(b) Financial Implications**

Abandonments for Postponed Rates and Interest are against provisions created when they are levied. Abandonments for Conservation Agreements are allowed for in annual budgets.

**(c) Legal Implications**

In accordance with Section 555(1)(b1) of the *Local Government Act 1993*, land that is the subject of a conservation agreement is exempt from all rates. Section 555(3) provides for rates being made and levied proportionately on the part of a parcel not subject to the Conservation Agreement.

In accordance with Section 595 of the *Local Government Act 1993*, if five years have elapsed since the commencement of a rating year for which part of the rates levied on land have been postponed under this Division, the part postponed and any interest accrued on that part must be written off by Council.

**(d) Community Consultation**

Nil

**(e) Delivery Program Objective/Strategy**

Focus Area 9 – Open and collaborative leadership

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## 9.2 DRAFT FRAUD AND CORRUPTION PREVENTION POLICY

**DIRECTORATE:** OFFICE OF THE GENERAL MANAGER  
**AUTHOR:** Tracey Carr, Coordinator - Governance and Executive Services

**2 ANNEXURES ATTACHED**  
**1 ENCLOSURES ENCLOSED**

### RECOMMENDATION

*That in relation to the report “Draft Fraud and Corruption Prevention Policy”, Council:*

- (i) receive and note the Fraud and Corruption Prevention Plan;*
- (ii) authorise the Draft Fraud and Corruption Prevention Policy to be placed on public exhibition for a period of 28 Days; and*
- (iii) request a further report to Council to consider any feedback received throughout the public exhibition period and present the final Fraud and Corruption Prevention Policy for formal adoption.*

### SUMMARY

The creation of a Fraud and Corruption Prevention Plan (the Plan) for Tamworth Regional Council has been an action identified through the Audit, Risk and Improvement Committee (ARIC).

Development of the Draft Plan presented an opportunity to review the Fraud and Corruption Prevention Policy (the Draft Policy) which resulted in suggested updates to the Policy.

The purpose of this report is to allow Council to review the Plan and Draft Policy and approve the Draft Policy to be placed on public exhibition for 28 days.

### COMMENTARY

To complete work on the Plan, an action identified through the ARIC, staff used the NSW Audit Office Fraud Control Improvement Kit (improvement kit) which is a comprehensive step by step process to ensure staff engagement and thorough information gathering was undertaken in the development of the Plan.

The key overarching document for fraud and corruption prevention is the Fraud and Corruption Prevention Policy (the Policy). The existing Policy, located in Councils General Policy Register is **ATTACHED**, refer **ANNEXURE 1**. Review of the Policy identified that some of the content was procedural; this information was removed from the Draft Policy. There were minimal changes to the remaining Policy content, the changes made include reordering some information and updating terminology to reflect what is used in the Plan. The Draft Policy is **ATTACHED**, refer **ANNEXURE 2**.

The Plan has been **ENCLOSED**, refer **ENCLOSURE 1**. The Plan has been reviewed by Councils Executive Management Team and some minor amendments are being made to the order of the information before training for staff and communications activities will commence.

#### (a) Policy Implications

If endorsed by Council, the Draft Policy will be placed on public exhibition for 28 days. A further report will be presented to Council following public exhibition to present any comments received and seek final approval of the Policy.

**(b) Financial Implications**

Nil

**(c) Legal Implications**

Nil

**(d) Community Consultation**

Public exhibition of the Draft Policy is required and will be undertaken via Council's "Have Your Say" website.

**(e) Delivery Program Objective/Strategy**

Focus Area 9 – Open and collaborative leadership

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**9.3 TAMWORTH REGIONAL COUNCIL - INTEGRATED PLANNING AND REPORTING DOCUMENTS FOR 2023/2024**

**DIRECTORATE:** OFFICE OF THE GENERAL MANAGER  
**AUTHOR:** Sherrill Young, Manager - Financial Services  
Anna Russell, Manager - Strategy and Performance

**Reference:** Item 9.4 to Ordinary Council 9 May 2023 - Minute No 90/23

**4 ANNEXURES ATTACHED**

**RECOMMENDATION**

*That in relation to the report "Tamworth Regional Council - Integrated Planning and Reporting Documents for 2023/2024", Council makes the following determinations:*

- (i) in accordance with Section 405 of the Local Government Act 1993, Council adopt DRAFT Our Delivery Plan 2023/2025 and Our Annual Plan and Budget 2023/2024 ATTACHED, refer ANNEXURE 1, DRAFT Statement of Revenue Policy 2023/2024 ATTACHED, refer ANNEXURE 2, and DRAFT Our Fees & Charges 2023/2024 ATTACHED, refer ANNEXURE 3;*
  - (ii) in accordance with Part 9, Division 5, clause 211(2) of the Local Government (General) Regulation 2021, Council approves expenditure and vote funds as detailed in DRAFT Our Delivery Plan 2023/2025 and Our Annual Plan and Budget 2023/2024;*
  - (iii) Council authorises the affixing of the Seal of the Council to all Loan Documents relating to 2023/2024 loan funding for:*
    - the Organics Recycling Facility;*
    - Skywalk;*
    - Ray Walsh House Remediation;*
    - Digital Transformation;**as detailed in DRAFT Our Delivery Plan 2023/2025 and Our Annual Plan and Budget 2023/2024, and DRAFT Statement of Revenue Policy 2023/2024, refer ANNEXURE 1 and ANNEXURE 2;*
  - (iv) in relation to ordinary rates, Council adopts the 3.7% annual maximum rate peg,*
-

*as approved by the Independent Pricing and Regulatory Tribunal, and in accordance with Section 494 of the Local Government Act 1993, Council make and levy the ordinary rates for the year 1 July 2023 to 30 June 2024, refer ANNEXURE 2;*

- (v) in relation to water supply charges; in accordance with Section 501 and Section 502 of the Local Government Act 1993, Council make and levy the charges for Water Supply Services in 2023/2024, refer ANNEXURE 2;*
- (vi) in relation to sewerage service charges; in accordance with Section 501 and Section 502 of the Local Government Act 1993, Council make and levy the charges for Sewerage Services in 2023/2024, refer ANNEXURE 2;*
- (vii) in relation to waste management charges, in accordance with Section 496 and Section 501 and Section 502 of the Local Government Act 1993, Council make and levy the annual charges for Waste Management Services in 2023/2024, refer ANNEXURE 2;*
- (viii) in relation to stormwater management service charges, in accordance with Section 496A of the Local Government Act 1993, Council make and impose the charges for the purpose of construction of Stormwater Management Services identified in Council's Urban Area Stormwater Management Plan(s), refer ANNEXURE 2;*
- (ix) in relation to interest on overdue rates and charges, Council make and impose the maximum charge for interest of 9.0% on overdue rates and charges as determined by the Minister for Local Government, in accordance with Section 566 (3) of the Local Government Act 1993; and*
- (x) in relation to the exhibited fees and charge; fees and charges for the actual use of services provided by Council as detailed in DRAFT Our Delivery Plan 2023/2025 and Our Annual Plan and Budget 2023/2024 be adopted in accordance with Section 502 of the Local Government Act 1993, refer ANNEXURE 3.*

## **SUMMARY**

At its Ordinary Meeting held 9 May 2023, Council resolved to place the following Integrated Planning and Reporting (IP&R) draft documents on public exhibition in accordance with Section 405 of the Local Government Act for the 2023/2024 year:

- DRAFT Our Delivery Plan 2023/2025 and Our Annual Plan and Budget 2023/2024;
- DRAFT Statement of Revenue Policy 2023/2024;
- DRAFT Fees and Charges 2023/2024;

During the exhibition period ninety-one submissions were received from the community, with twenty-two responses relating directly to the exhibited documents see **ATTACHED**, refer **ANNEXURE 4**. However, no significant or strategic changes were required in response to community feedback.

The purpose of this report is to recommend to Council that the Tamworth Regional Council Integrated Planning and Reporting draft documents listed above be adopted.

## **COMMENTARY**

Within the year following any ordinary local government election Council must prepare a number of strategic documents, including a community strategic plan on behalf of the

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community, and after consultation with the community. This plan, Our Community Plan 2023/2033 provides the framework for all IP&R documents applying to the term of the elected Council, in this case from 2022/2023 to 2024/2025.

Our Delivery Plan 2023/2025 aligns with Blueprint 100 - Our Community Plan 2023/2033 and sets the priorities and direction for the term of Council. Our Annual Plan and Budget 2023/2024 sets specific actions Council will undertake during the next 12 months.

The DRAFT suite of documents was endorsed by Council on 9 May 2023 for public exhibition for 28 days from 10 May 2023 until 7 June 2023, under Section 405(2) of the *Local Government Act 1993*.

This report seeks Council's adoption of the revised Our Delivery Plan 2023/2025, Our Annual Plan and Budget 2023/2024, Statement of Revenue Policy 2023/2024, and Fees and Charges 2023/2024.

The budget tables included in the plan provide a breakdown of the source and application of funds by key service functions. This is supported by a highly detailed budget which will be used by management to implement and monitor the plan. Budget progress will be reported by the Quarterly Budget Review Statements and detailed budget variations and adjustments will be reported monthly.

### **Contingent & Actual 2023/2024 Budget Variations**

When budgetary forecasts are being determined a considerable amount of judgement is involved. At the time of preparing the budget the wage indexation as per the Local Government (State) Award) was not known so the indexation rate of 4% was applied. At the time of writing this report the wage indexation amount is still unknown and the earliest a final determination will be made is 26 June 2023 when the matter is scheduled to be heard by the Industrial Relations Commission of New South Wales (subject to involved parties confirming their consent). The in-principal agreement between Local Government NSW and local government unions is proposing a 4.5% increase for the first full pay period on or after 1 July 2023. The proposed in principal agreement if endorsed will result in an increase in wage costs of \$309,000, including superannuation, over and above what has been included in the 2023/2024 budget.

The impact of the final determination of the Local Government (State) Award increase will be reported to Council in both the monthly budget adjustment and quarterly budget review reports that will be tabled in the new financial year. Changes resulting from the award increase will also be documented in the updated Long Term Financial Plan when it is tabled in 2023/2024.

Council is also working on finalising the implementation of plans to trial a monthly community newsletter; this is an outcome of the communication strategy as endorsed by Council in December 2022. Costs are still being finalised but additional expenditure in 2023/2024 will be in the vicinity of \$65,000.00.

### **Public Exhibition and Survey Responses**

The draft plans were placed on public exhibition from 10 May to 7 June 2023. Submissions were received from the community via MyTRC Online Community, email, and in person at the various pop-up events held across the region after an extensive promotional campaign across print, digital, radio and television media.

Submissions covered a wide range of topics, most notably water security, climate change action and adaptation, support for the Performing Arts Centre, improved road maintenance, support for increased tourism in our towns and villages, and a future aquatic centre for



Tamworth. The majority of in person submissions related to operational matters and these were added to council's Customer Request Management (CRM) system for resolution.

A summary of submissions received and recommended actions is shown in the **ATTACHED**, refer **ANNEXURE 4**.

The final version of these documents are as follows:

- DRAFT Our Delivery Plan 2023/2025 and Our Annual Plan and Budget 2023/2024, **ATTACHED**, refer **ANNEXURE 1**;
- DRAFT Statement of Revenue Policy 2023/2024, **ATTACHED**, refer **ANNEXURE 2**; and
- DRAFT Our Fees and Charges 2023/2024, **ATTACHED**, refer **ANNEXURE 3**.

Modifications to the Schedule of Fees and Charges requested to reflect operational decisions made since the original drafting of actions are also listed in the draft, **ATTACHED**, refer **ANNEXURE 3**.

### **2023/2024 Statement of Revenue Policy**

Council's 2023/2024 Statement of Revenue Policy, **ATTACHED**, refer **ANNEXURE 2** conforms to the legislative requirements of Section 405 of the *Local Government Act 1993*. It is recommended that Council adopt the 3.7% annual maximum rate peg, as approved by the NSW Independent Regulatory and Pricing Tribunal (IPART), and in accordance with Section 494 of the *Local Government Act 1993*.

### **2023/2024 Fees and Charges**

Fees and Charges for the actual use of services provided by the Council, as detailed in the Fees and Charges 2023/2024, **ATTACHED**, refer **ANNEXURE 3** be adopted in accordance with Section 502 of the *Local Government Act 1993*.

The adoption of the IP&R suite of documents will provide Council with a direction during its term in council with next local government elections scheduled September 2024, and the service activities and actions that it plans to undertake over the next financial year. Once adopted, copies will be made available on Council's website and provided to the Office of Local Government.

#### **(a) Policy Implications**

As detailed in **ANNEXURES 1, 2 and 3**.

#### **(b) Financial Implications**

As detailed in **ANNEXURES 1, 2 and 3**.

#### **(c) Legal Implications**

When adopted, Council's Integrated Planning and Reporting documents for the period 2022/2023 to 2024/2025 will meet relevant statutory requirements of the *Local Government Act 1993*.

#### **(d) Community Consultation**

The *Local Government Act 1993* requires Council, at a minimum, to place the draft Annual Operational Plan on public exhibition for a period of at least 28 days.

The draft documents were placed on public exhibition between 10 May 2023 and 7 June 2023. During the exhibition period Council placed public notices in the Northern Daily Leader, Barraba Gazette and Manilla Express in accordance with statutory requirements. Hard copies of the document were made available for viewing/collection at all Council Offices and Libraries, as well as being placed on Council's website during the exhibition period. An electronic feedback form specific to each document was provided to simplify the process.

Council also held "pop up" events across the region to give the community an opportunity to speak with Councillors, Executive and staff. Events were held in Woolomin, Barraba, Manilla, Kootingal and Tamworth.

During the exhibition period staff also received feedback on operational issues regarding services delivered by Tamworth Regional Council. These issues were documented in Council's customer service system and distributed to the relevant business areas for resolution.

The feedback received on the above-mentioned documents during the exhibition period resulted in minor changes to wording. No significant or strategic changes were required in response to community feedback.

**(e) Delivery Program Objective/Strategy**

Focus Area 9 – Open and collaborative leadership

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#### **9.4 WRITING OFF OF RATES AND CHARGES FOR 2022/2023 SALE OF LAND FOR UNPAID RATES AND CHARGES**

**DIRECTORATE:** OFFICE OF THE GENERAL MANAGER

**AUTHOR:** Seon Millstead, Revenue Accountant

**Reference:** Item 9.4 Report to Ordinary Council 26 July 2022 - Minute No 217/22.

**2 CONFIDENTIAL ENCLOSURES ENCLOSED**

#### **RECOMMENDATION**

*That in relation to the report “Writing Off of Rates and Charges for 2022/2023 Sale of Land for Unpaid Rates and Charges”, Council approve the writing off of Rates and Charges totalling \$127,255.51 in accordance with Section 131 of the Local Government (General) Regulation 2021.*

#### **SUMMARY**

At its Ordinary Meeting held 26 July 2022, Council resolved to undertake legal action by way of sale of land for unpaid rates and charges for the recovery of outstanding rates and charges under the provisions of Sections 713 to 726 of the *Local Government Act 1993*, (the Act).

The purpose of this report is to obtain council approval to write off of rates and charges connected with the 2022/2023 sale of land for unpaid rates and charges. It is necessary to write off outstanding debts where the proceeds of the sale were insufficient to cover monies owed to council. This write off is in accordance with Section 131 of the *Local Government (General) Regulation 2021*.

#### **COMMENTARY**

Council at the meeting held on 26 July 2022, resolved to sell various properties for unpaid rates and charges. This report provides the final update on the sale of land for unpaid rates and charges and makes a recommendation to write off rates and charges connected to that sale where sale proceeds were insufficient to extinguish the rates and charges owed on the individual properties.

In accordance with Section 131 of the *Local Government (General) Regulation 2021*, the Writing Off of Rates and Charges during 2022/2023 totalling \$127,255.51 is submitted for approval.

A summary of the outcome of sale of land for unpaid rates and charges and the Rates and Charges Abandonment Register in relation to the sale of land for unpaid rates and charges, **ENCLOSED**, refer **CONFIDENTIAL ENCLOSURE 1**. This register provides full details of each individual property’s rate and/or charge written off.

#### **(a) Policy Implications**

Nil

#### **(b) Financial Implications**

All proceeds of sale are paid to Council and in accordance with Section 718 are discharged in the following order:

- 1) the expenses the Council incurred in connection with the sale; and

- 2) any rate or charge in respect of the land due to Council, or any other rating authority, and any debt in respect of the land (being a debt of which Council has notice) due to the Crown as a consequence of the sale on an equal footing.

Should insufficient funds be recovered to satisfy all rates, charges and debts, then a pro-rata of funds to debts occurs with all debt balances then deemed as satisfied and written off.

The write off of these bad debts shall be expensed back to the relevant bad debt provision.

Surplus funds are held within Council's Trust Fund pending discharge to persons having interests in the estates or where no claim is forthcoming remittance to the State Government in accordance with the *Unclaimed Money Act 1995*.

**(c) Legal Implications**

Council must ensure that all provisions of Sections 713 – 726 of the *Local Government Act 1993* are complied with.

**(d) Community Consultation**

No community consultation is required for this resolution.

**(e) Delivery Program Objective/Strategy**

Focus Area 9 – Open and Collaborative Leadership

T.01 Conduct the business of Council with transparency and accountability

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**9.5 ANNUAL OPERATIONAL PLAN 2022/2023 BUDGET VARIATION REPORT - MAY 2023**

**DIRECTORATE:** OFFICE OF THE GENERAL MANAGER  
**AUTHOR:** Sherrill Young, Manager - Financial Services

**Reference:** Item 9.2 to Ordinary Council 28 June 2022 - Minute No 191/22  
**1 ANNEXURES ATTACHED**

**RECOMMENDATION**

*That in relation to the report “Annual Operational Plan 2022/2023 Budget Variation Report - May 2023”, Council note and approve the variations to the existing budget as listed in ANNEXURE 1 attached to the report.*

**SUMMARY**

This report seeks Council approval for budget variations identified during May 2023, for which there has been no previous specific report or approval.

**COMMENTARY**

Council adopted the original budget included in the Annual Operational Plan for 2022/2023 at the Ordinary Meeting of Council held 28 June 2022. Any changes to the budget must be approved by Council at a later Ordinary Meeting. The budget forms the basis for future forecasts and the legal authority for staff to commit expenditures. Constant monitoring and updating of the budget is important for sound financial management.

Readers of this report are reminded that its contents should not be viewed in isolation. Quarterly Budget Review Statements provide additional revised information for budget forecasts and actual year-to-date results.

With the end of the financial year fast approaching the majority of budget journals processed in May were general tidy ups of budgets. There were some additional jobs added in for People & Culture with a view to improving workplace health and safety along with some welcome grant funds for lighting at the Dungowan Recreational Ground.

### Variations identified May 2023

Description	Budget Variation	Operating Income	Operating Expenses	Capital Income	Capital Expenses
Economic Destination & Development	82,875	0	82,875	0	0
Management Growth & Prosperity	16,575	0	16,575	0	0
People & Culture	53,850	0	53,850	0	0
Business Systems & Solutions	204,425	0	204,425	0	0
Compliance Weeds –	0	(14,000)	14,000	0	0
Plant, Fleet & Buildings	3,986	0	3,986	0	0
Sports Recreation & Services	0	(3,535)	3,535	(214,000)	214,000
Infrastructure Projects	145,000	0	0	0	145,000
<b>TOTAL</b>	<b>506,711</b>	<b>(17,535)</b>	<b>379,246</b>	<b>(214,000)</b>	<b>359,000</b>

Black budget variation will **reduce** Council's forecast operating result and/or bank account

Green budget variation will **increase** Councils forecast operating result and/or bank account

#### (a) Policy Implications

Nil

#### (b) Financial Implications

The variations included in the report have the following impact on forecast results for 2022/2023 by fund of:

Fund	Operating Income	Operating Expenses	Capital Income	Capital Expenses
General	(17,535)	379,246	(214,000)	359,000
Water	0	0	0	0
Sewer	0	0	0	0
<b>Total</b>	<b>(17,535)</b>	<b>379,246</b>	<b>(214,000)</b>	<b>359,000</b>

**(c) Legal Implications**

This report is in compliance with the following sections of the *Local Government (General) Regulation 2021*:

- 211 Authorisation of expenditure; and
- 202 Responsible Accounting Officer to maintain system for budgetary control.

**(d) Community Consultation**

Nil

**(e) Delivery Program Objective/Strategy**

Focus Area 9 – Open and collaborative leadership.

**9.6 COUNCIL INVESTMENTS MAY 2023**

**DIRECTORATE:** OFFICE OF THE GENERAL MANAGER  
**AUTHOR:** Sherrill Young, Manager - Financial Services

**1 ANNEXURES ATTACHED**

**RECOMMENDATION**

*That in relation to the report “Council Investments May 2023”, Council receive and note the report.*

**SUMMARY**

In accordance with *Local Government (General) Regulation 2021*, Clause 212, the purpose of this report is to provide Council with a register of investments held as at May 31, 2023 and provide Responsible Accounting Officer certification that investments comply with the *Local Government Act 1993*, *Local Government (General) Regulation 2021* and Council’s Investment Policy. The register and accompanying certification can be found **ATTACHED**, refer **ANNEXURE 1**.

**COMMENTARY**

At its May meeting the Australian Reserve Bank once again increased the cash rate by 25 basis points to 4.10%, it is anticipated that this increase will be reflected in higher rates on Term Deposits taken out in the latter half of June. The Reserve Banks argument for this increase is that inflation, which is still sitting at 7%, is way too high and that it needs to be return to levels within the 2-3 percent target range.

The register **ATTACHED**, refer **ANNEXURE 1** shows Council's cash and investment holdings as at May 31, 2023.

During the month, Council's portfolio performed above the industry average, returning 4.24% against the three-month Bank Bill Swap rate (3mBBSW) of 3.9818%.

**(a) Policy Implications**

All of Council's investments are held in accordance with the Tamworth Regional Council Investment Policy.

**(b) Financial Implications**

Increases in the cash rate are having a positive impact on the return on Council held investments.

**(c) Legal Implications**

All of Council's investments are held in accordance with the Tamworth Regional Council Investment Policy, which accords with the requirements of:

- *Local Government Act 1993* – Section 625;
- *Local Government Act 1993* – Order (of Minister) dated 16 November 2000; The Trustee Amendment (Discretionary Investments) Act 1997 – Sections 14A (2), 14C (1) and 2;
- *Local Government (General) Regulation 2021* – Clauses 212; and
- *Local Government Code of Accounting Practice & Financial Reporting* – Update No 15 dated June 2007.

**(d) Community Consultation**

Nil

**(e) Delivery Program Objective/Strategy**

Focus Area 9 – Open and collaborative leadership.

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## 9.7 NATIONAL CUTTING HORSE ASSOCIATION (NCHA) FUTURITY PART FEE WAIVER REQUEST

**DIRECTORATE:** GROWTH AND PROSPERITY  
**AUTHOR:** Prue Simson, Manager - AELEC Precinct

**1 ANNEXURES ATTACHED**

### RECOMMENDATION

*That in relation to the report “National Cutting Horse Association (NCHA) Futurity Part Fee Waiver Request”, Council support and approve a part fee waiver for venue hire as detailed in the report.*

### SUMMARY

The National Cutting Horse Association (NCHA) Futurity event is the largest cutting event in the southern hemisphere delivering strong economic benefit to the region. The NCHA have been supporters of the Tamworth region holding the event at the Australian Equine and Livestock Events Centre (AELEC) facility over the past 14 years.

NCHA has requested Council’s support via a part fee waiver for the venue hire of AELEC for the Futurity event in 2024, 2025 and 2026.

### COMMENTARY

NCHA Futurity event is one of the largest events held at AELEC each year and showcases our equine and livestock facility and destination nationally and to the world via livestreaming. The NCHA is seeking a part fee waiver for this event in 2024, 2025 and 2026, see **ATTACHED**, refer **ANNEXURE 1**. This event, as recently demonstrated in 2023 over 15 days from 28 May to 11 June 2023, inclusive, generated in excess of \$7.1 million into the Tamworth regional economy attracting 2,000 visitors per day, as seen in Figure 1 below:

Figure 1: Event Economic Contribution

Event Impact Summary <span style="float: right;">export </span>			
Tamworth Regional Council - Modelling the effect of \$4,680,000 from a Sports and Recreation Activities event with State significance			
	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	3,744,000	1,671,011	33.3
Industrial impact	1,969,092	839,945	7.6
Consumption impact	1,425,337	601,189	6.2
<b>Total impact on Tamworth Regional Council economy</b>	<b>7,138,429</b>	<b>3,112,145</b>	<b>47</b>

Source: National Institute of Economic and Industry Research (NIEIR) ©2021. Compiled and presented in economy.id by .id (informed decisions).

Futurity is 15 days of action-packed competition, encompasses over 6,000 head of cattle and 700 competitors from Australia and overseas. NCHA’s relationship with Tamworth is well established. From the original days of planning AELEC, NCHA have contributed their knowledge and continue to support the growth of the equine industry across the region. NCHA are eager to grow the Futurity event expanding on its current offering.



## **RECOMMENDATION**

The NCHA has requested that Council support a part fee waiver of \$15,000 for its annual Futurity event for a period of 3 years.

It is recommended that Council:

- approve a part fee waiver of \$15,000 for three years to secure and grow this event in partnership with NCHA, in 2023/2024, 2024/2025 and 2025/2026.

### **(a) Policy Implications**

Nil

### **(b) Financial Implications**

Funding to support the NCHA Futurity event is \$15,000 per year and will be funded via;

- financial year 2023/2024, funded via the Event Reserve; and
- financial year 2024/2025 and 2025/2026, funded via the establishment of a budget line item within Growth and Prosperity's AELEC division.

### **(c) Legal Implications**

Nil

### **(d) Community Consultation**

Nil

### **(e) Delivery Program Objective/Strategy**

Focus Area 3: Prosperity and Innovation

Focus Area 8: A strong and vibrant identity

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## 9.8 SPONSORSHIP PROPOSAL FOR NUTRIEN CLASSIC CAMPDRAFT AND SALE AND NUTRIEN GRADUATE CAMPDRAFT

DIRECTORATE: GROWTH AND PROSPERITY  
AUTHOR: Prue Simson, Manager - AELEC Precinct

**1 ANNEXURES ATTACHED**

### RECOMMENDATION

*That in relation to the report “Sponsorship Proposal for Nutrien Classic Campdraft and Sale and Nutrien Graduate Campdraft”, Council support the sponsorship proposal and recommendations as noted within the body of the report.*

### SUMMARY

The Nutrien Classic Campdraft and Sale is an annual event held at the Australian Equine and Livestock Events Centre (AELEC) over the past 13 years. This event is the biggest performance horse sale in the southern hemisphere and a major economic contributor to the region. The Nutrien Graduate Campdraft commenced in 2022 to accommodate growth in the equine sector and is an overflow event. Whilst new to AELEC, this event has already established itself in the equine calendar with predictions of further growth.

AELEC’s vision is to remain the national leader in the equine industry by providing world-class facilities, attracting and retaining world class events. Nutrien is seeking sponsorship to support these events at AELEC so as they continue to grow the industry and generate economic return for the region.

### COMMENTARY

Nutrien Ag Solutions (Nutrien) are seeking to further develop their formal relationship with Council and its connection to the Tamworth region and as such, have contacted Council to formally seek sponsorship for their two key annual events currently held at AELEC, see **ATTACHED**, refer **ANNEXURE 1**.

#### **The Nutrien Classic Campdraft and Sale**

This is the largest event held at AELEC each year. The event provides a national platform to showcase our equine and livestock facility to the world via onsite visitors and online livestreaming. The event generates in excess of \$16 million into the Tamworth regional economy attracting over 4,500 visitors per day. The benefit of this event exceeds our region, generating an economic return to surrounding regions in NSW with many attendees driving from across the nation to attend the event annually. See **Figure 1** below regarding the event’s economic contribution.

The proposed Nutrien Classic event is planned to start on July 1st, 2023 and to run for 15 days. It is an event of State significance and is estimated to attract 4500 visitors per day over the 15 days, with an average spend per person per day of \$156. This equals a total visitor spend of \$10,530,000 attributed to this event. Assuming the event will be held in Tamworth Regional Council, it is calculated to have the following potential impact:

Event Impact Summary <span style="float: right;">export </span>			
Tamworth Regional Council - Modelling the effect of \$10,530,000 from a Sports and Recreation Activities event with State significance			
	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	8,424,000	3,759,774	75.0
Industrial impact	4,430,458	1,889,876	17.1
Consumption impact	3,207,008	1,352,676	14.0
<b>Total impact on Tamworth Regional Council economy</b>	<b>16,061,465</b>	<b>7,002,326</b>	<b>106</b>

Source: National Institute of Economic and Industry Research (NIEIR) ©2021. Compiled and presented in economy.id by .id (informed decisions).

Figure 1: Event Economic Contribution

The Nutrien Classic Campdraft and Sale (previously Landmark) has been held in Tamworth for the past 13 years, a modest start saw 129 sale horses in the first year however, fast forward to 2022 and this event has grown to 750 horses. The Classic Campdraft and Sale runs over 15 days and in 2023, attracted over 1,900 Campdraft competitors, and had sales grossing more than \$17 million. The event attracts horse owners, buyers, trainers and sellers. This event closely follows the Tamworth Country Music Festival drawing in large crowds, creating jobs and revenue for local businesses. Based on previous year's attendance, it is expected that this event will continue to grow.

### Nutrien Graduate Campdraft

Due to demand at the Nutrien Classic Campdraft and Sale, Nutrien has introduced the Nutrien Graduate Campdraft to accommodate and proactively grow the industry. This new and successful event, introduced in 2022, is held over a four day period in September. In 2022, the event attracted over 1,200 Campdraft competitors, 2,800 visitors per day, 126 sale horses with horse sales grossing over \$2 million. The economic contribution of the event is noted as \$2.9 million, as seen in **Figure 2** below:

The proposed Nutrien Graduate Campdraft event is planned to start on September 1st, 2023 and to run for 4 days. It is an event of Region significance and is estimated to attract 2800 visitors per day over the 4 days, with an average spend per person per day of \$156. This equals a total visitor spend of \$1,747,200 attributed to this event. Assuming the event will be held in Tamworth Regional Council, it is calculated to have the following potential impact:

Event Impact Summary <span style="float: right;">export </span>			
Tamworth Regional Council - Modelling the effect of \$1,747,200 from a Sports and Recreation Activities event with Region significance			
	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	1,501,893	630,191	13.5
Industrial impact	810,034	344,477	3.2
Consumption impact	588,154	248,075	2.6
<b>Total impact on Tamworth Regional Council economy</b>	<b>2,900,081</b>	<b>1,222,744</b>	<b>19</b>

Source: National Institute of Economic and Industry Research (NIEIR) @2021. Compiled and presented in economy.id by .id (informed decisions).

Figure 2: Event Economic Contribution

As outlined in the Growth and Prosperity AELEC Strategic Master Plan 2022/2023 endorsed by Council in 2022, AELEC’s vision is to remain as the national leader in the equine industry by providing world-class facilities. This includes retaining, building and securing high profile equine events. With new facilities being developed across Australia, this sponsorship provides an opportunity to strengthen and secure Tamworth as the preferred equine destination.

Benefits regarding Councils sponsorship include, but are not limited to:

- venue signage during the event;
- Council logo on Nutrien Classic and Nutrien Graduate website;
- destination profile links;
- social media sponsored content posts;
- Council attendance at VIP and Sponsorship functions;
- Council announced as sponsor during competitions;
- Council advertisement in event program/catalogue, advertising on event big screen and livestream, promotional information in entrants’ kits, mention in daily wrap episodes;
- naming rights to one competition with competition presentation opportunity;
- trade site during event (providing an opportunity to showcase our region);
- secure ongoing economic return for the region including extending night’s stay as outlined in Council Visitor Economy Plan; and
- enhance the regions profile and continue to grow its visitor numbers.

## RECOMMENDATION

It is recommended that Council support the sponsorship agreement and extend sponsorship for three years, based on the proposed benefits. This includes:

- approve sponsorship of \$15,000 to the Nutrien Classic Campdraft and Sale for the financial years 2023/2024, 2024/2025 and 2025/2026 being held at AELEC; and
- provide sponsorship of \$15,000 to the Nutrien Graduate Campdraft for the financial years 2023/2024, 2024/2025 and 2025/2026 being held at AELEC.

**(a) Policy Implications**

Nil

**(b) Financial Implications**

Funding to support the Nutrien Classic Campdraft and Sale and Nutrien Graduate Campdraft is \$15,000 per event per year and will be funded via:

- financial year 2023/2024, funded via the Event Reserve; and
- financial year 2024/2025 and 2025/2026, funded via the establishment of a budget line item within Growth and Prosperity's AELEC division.

**(c) Legal Implications**

Nil

**(d) Community Consultation**

Nil

**(e) Delivery Program Objective/Strategy**

Focus Area 3: Prosperity and Innovation

Focus Area 8: A strong and vibrant identity

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## 9.9 LEGACY CENTENARY CELEBRATIONS FEE WAIVER

DIRECTORATE: GROWTH AND PROSPERITY

AUTHOR: Peter Ross, Manager - Entertainment Venues

2 CONFIDENTIAL ENCLOSURES ENCLOSED

### RECOMMENDATION

*That in relation to the report “Legacy Centenary Celebrations Fee Waiver”, Council approves a fee waiver for:*

- (i) Tamworth War Memorial Town Hall; and*
- (ii) Waler Memorial Pond, Bicentennial Park.*

### SUMMARY

2023 is a very special year for Legacy in Australia and for Tamworth Legacy Club (Legacy) as they celebrate not only 100 years of Legacy in Australia but also 75 years for Tamworth as an independent Club.

Legacy are holding a number of significant events including the *Pool of Reflection Ceremony* on 3 July 2023 in Bicentennial Park around the Waler Memorial Pond and a *Centenary of Legacy Concert* on 4 July 2023 in the Tamworth War Memorial Town Hall. Due to the significance and community involvement of these events, they are seeking full fee-waivers related to the two events.

### COMMENTARY

Legacy are seeking to develop their relationship with Council and their connection to the Tamworth region for the last 75 years and as such, have contacted Council to formally seek full fee-waivers for their two key events in July 2023, see **ENCLOSED**, refer **CONFIDENTIAL ENCLOSURE 1**.

One of the highlights of the Legacy Centenary Celebrations is *The Legacy Centenary Torch Relay* which will arrive in Tamworth on 4 July 2023 after having started its journey from the Pozieres, France on 23 April 2023.

The two community events that sit around the Torch Relay will involve various components and community groups.

#### **Pool of Reflection Ceremony – 3 July 2023**

This ceremony will conclude with the installation of 1,000 crosses around the Waler Memorial Pond. This is to honour all veterans who have served their nation. Participants will include politicians, Aboriginal elders, defence personnel and community groups. There will be a ‘Dilly Bag’ Lantern display by school students and a free BBQ. A musical performance will be provided by Brent Larkham. The crosses are being fabricated by Challenge Workshop from materials provided by Bunnings and porcelain poppies have been made by pottery groups from Barraba and Tamworth.

#### **Centenary of Legacy Concert – July 4, 2023**

Following the Legacy Torch Relay there will be a concert in the Tamworth War Memorial Town Hall featuring the Gunnedah Shire Band and the Tamworth Choral Society. On the night there will be the official launch of the Legacy song, *The Promise*, written and sung by Tamworth singer and songwriter, Wendy Wood.

Legacy are seeking a full fee waiver for these two events, see **ENCLOSED**, refer **CONFIDENTIAL ENCLOSURE 2**.

This event will create no direct economic impact for the region due to the nature of its operations and the local community groups it involves. However, the proposed event is expected to have a positive impact on social cohesion and civic pride as well as acknowledging and celebrating our regions rich veteran history.

#### **RECOMMENDATION**

It is recommended that Council support the fee-waiver requests as per **CONFIDENTIAL ENCLOSURE 2** for Legacy's two events in July 2023 to celebrate this momentous occasion.

**(a) Policy Implications**

Nil

**(b) Financial Implications**

The fee waiver amount identified in the **ENCLOSED**, refer **CONFIDENTIAL ENCLOSURE 2** will be funded via general revenue.

**(c) Legal Implications**

Nil

**(d) Community Consultation**

Nil

**(e) Delivery Program Objective/Strategy**

Focus Area 7 – Celebrate our cultures and heritage

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## 10 COMMUNITY SERVICES

### 10.1 NEW TAMWORTH REGIONAL YOUTH STRATEGY AND ACTION PLAN

DIRECTORATE: GROWTH AND PROSPERITY

AUTHOR: Hamish Slade, Economic Development Officer

**1 ANNEXURES ATTACHED**

**3 CONFIDENTIAL ENCLOSURES ENCLOSED**

#### RECOMMENDATION

*That in relation to the report “New Tamworth Regional Youth Strategy and Action Plan”, Council:*

- (i) approve the allocation of funds as outlined in the body of the report for the preparation of the strategy; and*
- (ii) approve the appointment of the recommended consultancy group to undertake the work*

#### SUMMARY

Tamworth Regional Council (Council) is preparing to develop and deliver its first ever Youth Strategy (Strategy) and Action Plan to service the regions youth for the next four years. Following a Request for Quotation process, the panel has determined two preferred consultancy firms and referred these to the Tamworth Regional Youth Council (Youth Council) for final selection. The Youth Strategy will be designed and delivered via extensive consultation with the Youth Council, regional youth, youth service providers and other key stakeholders to ensure the Strategy and associated actions reflect the current and changing needs of our region’s youth.

#### COMMENTARY

Council completed a Request for Quotation (RFQ) process to identify a suitably qualified consultant to assist it in developing its first Tamworth Regional Youth Strategy and Action Plan.

The scope of the RFQ, **ATTACHED**, refer **ANNEXURE 1**, was for provision of a regionally focused Youth Strategy that:

- is based on extensive youth, stakeholder and community consultation;
- includes input from youth living in the surrounding towns and villages in addition to Tamworth;
- aligns with Councils overarching Blueprint 100 and Community Strategic Plan advocating strategic alignment; and
- aligns with the Regional NSW Youth Framework to support potential future funding applications.

Seven responses were received and evaluated by the panel in alignment with the RFQ criteria. Critical to the panel’s decision was the identification of a consultancy firm that had proven experience and success in delivering youth strategy projects in either regional or metropolitan communities.

Council staff completed and evaluation of the responses received, **ENCLOSED**, refer **CONFIDENTIAL ENCLOSURE 1**. Of the seven responses, two consultancies were chosen by the panel to be presented to the Youth Council for consideration. These included Spark



Strategy and the Strategic Development Group, see **ATTACHED**, refer **ANNEXURES 2 and 3**.

Both Sparks Strategy and Strategic Development Group were asked to create a short video on their background, skill set and how they would approach the development and successful delivery of the Tamworth Youth Strategy. These short videos in conjunction with ancillary information was presented to the Youth Council at its meeting on 25 May 2023.

### **Youth Council Recommendation**

The Youth Council, after viewing the videos presented by both consultancies, discussion with the panel Chair and information presented by the panel, has indicated its preference to engage consultancy, the Strategic Development Group.

The Youth Council has also indicated that its current Youth Council Project Control Group will work closely with the Strategic Development Group in delivering the Youth Strategy.

### **Recommendation**

Council approves and supports:

- the recommendation made by the panel and Youth Council to engage Strategic Development Group to assist with the development and delivery of the Youth Strategy and Action Plan.

#### **(a) Policy Implications**

Nil

#### **(b) Financial Implications**

The fee amount identified in the **ENCLOSED**, refer **CONFIDENTIAL ENCLOSURE 1**, to engage Strategic Development Group will be funded from the Youth reserve.

In addition to the RFQ work completed, the Economics team have also been engaged to seek funding to support the development of the Youth Strategy and Action Plan. At present Council is awaiting responses from its funding applications. Should funding be received, these funds will be allocated to the Youth reserve.

#### **(c) Legal Implications**

The Expression of Interest for Quotations has been conducted in accordance with Council's Procurement Policy.

#### **(d) Community Consultation**

Extensive Community Consultation will form part of the delivery and development of the Youth Strategy.

#### **(e) Delivery Program Objective/Strategy**

##### **Blueprint 100 – Our Community Plan**

Focus Area 4: Resilient and Diverse Communities.

Focus Area 5: Connect our Region and its Citizens

Focus Area 7: Celebrate our Cultures and Heritage

Focus Area 8: A Strong and Vibrant Identity

## 10.2 TAMWORTH CITY CENTRE WORKING GROUP MEETING MINUTES - 18 MAY 2023

DIRECTORATE: LIVEABLE COMMUNITIES

AUTHOR: Gina Vereker, Director Liveable Communities

1 ANNEXURES ATTACHED

### RECOMMENDATION

*That in relation to the report “Tamworth City Centre Working Group Meeting Minutes - 18 May 2023”, Council:*

- (i) receive and note the minutes;*
- (ii) explore options for the naming of Fitzroy Street between Peel Street and Kable Avenue including Aboriginal words for “meeting place”, noting that the Working Group prefers the name “Fitzroy Place” over “Fitzroy Plaza” or “Fitzroy Mall”; and*
- (iii) invite Expressions of Interest (EOI) to fill the current vacancies in the Tamworth City Centre Working Group membership.*

### SUMMARY

The purpose of this report is to present to Council the Minutes of the Tamworth City Centre Working Group (the Group) meeting held on 18 May 2023 and to provide an overview of the meeting outcomes.

### COMMENTARY

The Minutes of the Tamworth City Centre Working Group Meeting held 18 May 2023, are **ATTACHED**, refer **ANNEXURE 1**. The main items discussed at the meeting are detailed below:

- the Group discussed the beautification of Peel Street and the maintenance of the CBD. It was agreed to invite Council’s Manager Sports and Recreation to the next meeting to discuss these matters further;
- Council’s Director of Liveable Communities provided an update on the Footpath Dining Policy exhibition including results of the recent consultation period (18 April 2023 until 16 May 2023). A total of 269 submissions were received during the consultation period, the results of which indicated:
  - 61% of respondents would support allowing alcoholic drinks without a meal except during the Tamworth Country Music Festival (TCMF) when a meal would still need to be provided;
  - 12% of respondents would like to see no changes made to the policy;
  - 33% of respondents would like to allow alcohol to be consumed in the outdoor dining areas without a meal all year round; and
  - 25% of respondents would like to allow the consumption of alcohol in the outdoor dining areas during the TCMF.
- Council’s Manager - Strategy, Assets and Design and Senior Transport Engineer presented the Tamworth Integrated Transport Plan (ITP) to the Group, with particular reference made to CBD car parking;

- the Group discussed the suggestion for an “official” name for Fitzroy Mall and resolved to recommend that Council explore options for the naming of Fitzroy Street between Peel Street and Kable Avenue, including Aboriginal words for “meeting place”. The Group also recommended that preference be given to “Fitzroy Place” over “Fitzroy Plaza” or “Fitzroy Mall”;
- the Group agreed to invite Council’s Director – Tamworth Regional Gallery and Museums to the next meeting to discuss the addition of murals to the CBD, and other public art; and
- a number of vacant positions in the Group were noted, and the Group resolved to recommend that Council invite expressions of interest to fill the current membership vacancies.

**(a) Policy Implications**

Nil

**(b) Financial Implications**

Nil

**(c) Legal Implications**

Nil

**(d) Community Consultation**

The Group includes ten community and professional members who represent a broad range of businesses. The Group provides strategic advice to the Council in relation to matters pertaining to the Tamworth City Centre and makes recommendations regarding priority areas for development.

**(e) Delivery Program Objective/Strategy**

Focus Area 2 – A liveable built environment.

Focus Area 3 – Prosperity and innovation.

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### 10.3 TAMWORTH REGIONAL COUNCIL COMMUNITY SAFETY AND CRIME PREVENTION PLAN 2023-2028

**DIRECTORATE:** LIVEABLE COMMUNITIES  
**AUTHOR:** Gino Tiberi, Crime Prevention and Development Compliance Ranger

**Reference:** Item 10.1 to Ordinary Council 11 April 2023 - Minute No 77/23  
**2 ANNEXURES ATTACHED**

#### **RECOMMENDATION**

*That in relation to the report “Tamworth Regional Council Community Safety and Crime Prevention Plan 2023-2028”, Council note the submissions received in response to the public exhibition and adopt the Draft Community Safety and Crime Prevention Plan 2023-2028.*

#### **SUMMARY**

The draft Community Safety and Crime Prevention Plan 2023 – 2028 was placed on formal public exhibition from 12 April until 10 May 2023. The purpose of this report is to provide Council with a summation of the feedback received during the formal exhibition period, and to recommend the adoption of the finalised Plan.

#### **COMMENTARY**

At its Ordinary Meeting held on 11 April 2023, Council adopted the following recommendation:

*That in relation to the report “Tamworth Regional Council Community Safety and Crime Prevention Plan 2023-2028”, Council:*

- (i) resolve to place the draft Community Safety and Crime Prevention Management Plan 2023-2028 on public exhibition for a period of 28 days; and*
- (ii) at the conclusion of the exhibition period a further report come to Council reporting on the outcomes of the public exhibition period.*

In accordance with Council’s resolution the draft Community Safety and Crime Prevention Plan 2023–2028 (the Plan), was placed on public exhibition from 12 April 2023 until 10 May 2023. A total of three submissions were received during the exhibition period. Those submissions are **ATTACHED**, refer **ANNEXURE 1**.

At the close of the exhibition, the responses were considered however, it was not deemed necessary to make any amendments to the draft Plan as originally presented, see **ATTACHED**, refer **ANNEXURE 2**.

#### **(a) Policy Implications**

The Plan has been prepared taking into account relevant Council policy.

#### **(b) Financial Implications**

The 2023/2024 draft budget includes an allocation of \$20,000 for the implementation of the Community Safety and Crime Prevention Plan. This funding allocation is considered sufficient to implement initial/short term actions in the Plan however, consideration of additional funding may need to be given in future budgets to enable implementation of some actions within the Plan noting its five year duration.

**(c) Legal Implications**

There are no legal implications for Council. While Council is committed to implementing initiatives that encourage and enhance community safety, the principal responsibility for crime prevention lies with the State government.

**(d) Community Consultation**

In preparation of the draft Plan, a range of stakeholders were consulted including:

- the Community Safety Working Group which includes members of the Oxley Police District, Tamworth Business Chamber, Tamworth and District Liquor Accord, government and non-government agencies and community representatives; and
- an online Community Safety Survey that was launched on 29 August 2022 and closed 18 September 2022. The Survey received a total of 118 responses from a broad section of the community.

The Plan was placed on public exhibition from 12 April 2023 until 10 May 2023, receiving a total of three submissions.

**(e) Delivery Program Objective/Strategy**

Focus Area 4 – Resilient and Diverse Communities

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**10.4 GOLF NSW REQUEST FOR SPONSORSHIP**

**DIRECTORATE: GROWTH AND PROSPERITY**

**AUTHOR: Linda Bridges, Coordinator Visitor Economy**

**4 ANNEXURES ATTACHED**

**RECOMMENDATION**

*That in relation to the report “Golf NSW Request for Sponsorship”, Council approves the three-year sponsorship funding request of \$10,000 per year as noted in the body of this report.*

**SUMMARY**

Golf NSW have prepared a three-year sponsorship agreement for Council’s consideration for tournaments proposed to be held in Tamworth. These tournaments will see Golf NSW and elite amateur golfers make the Tamworth region a primary destination in 2024, 2025 and 2026.

**COMMENTARY**

Golf NSW is the peak representative body for the sport in New South Wales. Tamworth Regional Council (Council) were recently approached, see **ATTACHED**, refer **ANNEXURE 1**, as part of the Golf NSW vision to support the regions post the COVID pandemic. Golf NSW vision includes an opportunity to profile Tamworth via sponsorship of three Championship tournaments including the:

- 2024 NSW Senior Amateur Championship (Men and Women)
  - 2025 NSW Mid-Amateur Championship (Men and Women), and
  - 2026 NSW Men’s Country Championship
-

The 2024 and 2025 tournaments are proposed to take place at the Tamworth Golf Club and the Longyard Golf Club. In 2026, the proposed tournament will be held at the Tamworth Golf Club, see **ATTACHED**, refer **ANNEXURE 2**. Both Golf Clubs noted have indicate their support of the tournaments as noted see **ATTACHED**, refer **ANNEXURES 3 and 4**.

In recognition of TRCs sponsorship, Golf NSW will:

- include Council’s/Destination Tamworth’s logo in all official event collateral, documentation and digital platforms;
- provide an opportunity for Council to display promotional material and hold promotional activities in an area adjacent to the Clubhouse for each tournament; and
- permit Council to display agreed signage

The final 18 holes of each tournament will be nationally televised allowing Tamworth to be recognised as a sporting hub capable of delivering a diverse range of significant sporting events. The three-year sponsorship agreement offers the Tamworth region an opportunity to take part in regional qualifying events with a focus on increasing the profile of women in sport.

### ECONOMIC IMPACT

The Golf NSW Championships are each scheduled to operate over a four day period. Each tournament is estimated to attract 350 players and support staff per day over the four days. As indicated below, the estimated economic return for each event is \$333,127 as noted in the economic summary below:

Event Impact Summary <span style="float: right;">export </span>			
Tamworth Regional Council - Modelling the effect of \$218,400 from a Sports and Recreation Activities event with State significance			
	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	174,720	77,980	1.6
Industrial impact	91,891	39,197	0.4
Consumption impact	66,516	28,055	0.3
<b>Total impact on Tamworth Regional Council economy</b>	<b>333,127</b>	<b>145,233</b>	<b>2</b>

Source: National Institute of Economic and Industry Research (NIEIR) ©2021. Compiled and presented in economy.id by .id (informed decisions).

Similar to other sporting events that have been established in Tamworth in their infancy stage, the Golf NSW Championships offer Council an ability to:

- establish further diversity in sporting events held in the region;
- increase the profile of recreational golf. In alignment with Council’s ‘One More’ campaign, this opportunity provides increased exposure providing a different experience;
- showcase Tamworth as a region to visit; and
- support the region’s economy.

### RECOMMENDATION

It is recommended that Council approve the three-year \$10,000 per year sponsorship as noted within the report and as outlined in the attached agreement.

**(a) Policy Implications**

Nil

**(b) Financial Implications**

The cost to fund Golf NSW Championships per year is \$10,000. Funding for each tournament over the proposed three-year period:

- in 2024, funding will be allocated via the Event Reserve;
- in 2025 and 2026, revenue funding for the event will be supplied through the establishment of a budget line item within Growth and Prosperity's Economic Division.

**(c) Legal Implications**

Nil

**(d) Community Consultation**

Nil

**(e) Delivery Program Objective/Strategy**

Focus Area 2 – A liveable built environment

Focus Area 3 – Prosperity and innovation

Focus Area 8 – A strong and vibrant identity

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## **11 REPORTS TO BE CONSIDERED IN CLOSED COUNCIL**

### **RECOMMENDATION**

*That the confidential reports as listed be considered in a Meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993.*

## **TENDER T145/2023 – CONSTRUCTION OF MUD DRYING BEDS AT SWAN STREET**

**DIRECTORATE: WATER AND WASTE**

**AUTHOR: Daniel Coe, Manager - Water and Environmental Operations**

**1 CONFIDENTIAL ENCLOSURES ENCLOSED**

The Council will determine this matter in part of the meeting closed to the public pursuant to Section 10A(2) (d)i of the local Government Act 1993 on the grounds that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

### **SUMMARY**

Drillers mud, also referred to as vacuum excavated waste, is produced by Council's water and sewer operations during excavation works undertaken by non-destructive techniques i.e. high pressure water is used to perform excavation rather than mechanical equipment. This technique reduces the risk of damaging underground infrastructure and in turn significantly reduces staff safety risks.

The purpose of this report is to present to Council the outcome of a recently completed tender to construct concrete vacuum excavated waste storage and drying bays to better manage this waste material. This report discusses the merits of tenders received and recommends a proposed approach.

The process utilises a Vacuum Excavator with a water jet to cut and loosen the earth surrounding the work area and suction the 'waste' material (earth, stones, sand, mud, water, sewer, rubble etc.) into a storage tank located on the unit. Once this 'waste' material has been removed, works may be completed.

However, there is a requirement for suitable disposal of the "waste" which complies with the requirements of the NSW EPA. There is currently no licenced facility to accept this waste in the Tamworth Region. Waste is currently placed into earthen drying bays located at the former Swan Street Wastewater Treatment Plant. The liquid material is dried and disposed of either via landfill or other appropriate disposal or resource recovery option depending upon chemical analysis results on the material.

To improve this process, and potentially trial a system that could be used more broadly within Council, concrete drying bays were designed and proposed to be installed at the Swan Street Wastewater Treatment Plant.